



**AGA Guam Chapter
General Membership
Meeting Minutes
Wednesday, September 14, 2016
Westin Resort Guam**

Yukari Hechanova, CGFM, CPA, CIA, CGAP,
CGMA
President
Clariza Mae Roque
President-Elect
Artemio "Ricky" Hernandez, CGFM, MAcc
Immediate Past-President
Josie Villanueva, CPA, CGFM
Treasurer
Floregine Dela Cruz
Secretary

Attendance Count: Member – 50, Non-members – 5, JAS – 3

1. Meeting called to order at 12:12pm by President Yuka Hechanova.
2. Approval of Minutes. Clariza moved to approve the August GM minutes. Anita seconds. All were in favor. August GM minutes were approved.
3. Treasurer's Report. Tabled.
4. President Report.
 - a. Yuka welcomed the GPDC participants and encouraged non-members participants to join AGA. She also recognized following members who received the national awards:
 - i. Jojo Guevara- CGFM Awards
 - ii. Frances Danieli- Community Service Award
 - iii. Matt Quinata- Newsletter Awards
 - iv. Ricky Hernandez- Platinum Award
 - b. She also recognized the planning committee of GPDC for all their hard work in making the GPDC successful.
5. Committee Reports.
 - a. CGFM Committee. Jojo announced the requirements to become a CGFM. He also provided pamphlets and sign-up sheet to be able to communicate any updates about becoming a CGFM.
 - i. Requirements to become a CGFM:
 1. Read and agree to abide by AGA's Code of Ethics
 2. Bachelor's degree
 3. Passing the exams
 - a. Exam 1: Governmental Environment
 - b. Exam 2: Governmental Accounting, Financial Reporting and Budgeting
 - c. Exam 3: Governmental Financial Management and Control
 4. Two years of professional-level experience in government financial management
 - b. Community Service Committee. Frances announced the International Coastal Cleanup that will be on September 17, 2016. This year, AGA Guam Chapter will be a site leader for the Adelup. AGA will register volunteers, give out waiver forms and t-shirts. Registration will start at 6:30am. Volunteers will receive admission in Fish Eye Marine Park and \$5 discount in Underwater World and \$5 discounted lunch at Sea Grill Restaurant.
 - c. Awards. Vince shared the history of the Professor John M. Phillips Excellence in Government Accountability Award. This annual award recognizes a government professional who exemplifies and promotes excellence in government, outstanding leadership, high ethical standards, and innovative management, much like Professor

Phillips did throughout his career. He recognized Supreme Court of Guam's Chief Justice Robert Torres as the receipt of the award and provided his biography. Chief Justice Torres virtually attended the meeting through skype; he could not physically attend the meeting due to a conference in Papua New Guinea. Presentation of plaque.

d. Guest Speaker: Douglas Glenn- AGA National President

Topic: Maximizing Your Potential As A Leader

- He showed video of PDT participants speaking about their great experiences and benefits of attending the PDT, and being a part of AGA and the financial and accounting industries.
- Acknowledge your role as a leader. He mentioned and recommended to read Leadership That Gets Results by Daniel Goleman. Emotional intelligence is the number one factor of becoming an effective leader; how well we interact with people. Emotional intelligence consists of four fundamental capabilities: self-awareness, self-management, social awareness, and social skill. According to Goleman, authoritative style is the most effective leadership style. Doug shared that Dr. Underwood stated that different situation and people require different leadership skills.
- Give your team tangible opportunities for achievement. People want to feel that they make a difference. Leaders should set a strategic direction such as mission and strategic objectives and disseminate those objectives to the team and allow the team to contribute and identify the best way to achieve and accomplish them.
- Celebrate successes and acknowledge setbacks.
 - He shared that recently a 10-year significant deficiency was resolved within nine months.
- Identify two or three good leaders from anywhere in history
 - Learn the reasons why they are good leaders
- Seek first to understand
 - Asking people's thinking or the reason of their actions allows us to learn more about them
 - Collectively solve an issue
 - Build relationships with people
- Work on your EQ
- Everyone has something to contribute
- Be decisive (Colin Powell Formula)
- Give positive and constructive feedback (you want staff to succeed)
- When communicating, focus on the feeling/emotion as opposed to the words.
- Don't micro-manage; your staff's success is your success
- Build teams
- Never underestimate your impact on those around you

e. Raffle

f. Other Matters

g. Next Meeting: Wednesday, October 19, 2016 at 12:00pm, Hyatt Regency Guam.

h. Meeting adjourned at 1:35pm.

Minutes prepared by: /s/ Floregine Dela Cruz
AGA – Guam Chapter Secretary